

2023  
PARTICIPANT PACKET



[GREENWICHTRACTORPARADE.COM](http://GREENWICHTRACTORPARADE.COM)

PARADE DAY SCHEDULE

4:30pm Check-In & Line-Up  
6:00pm Parade Kick-Off

PARADE ENTRY FEE

\$20  
Deadline: Tuesday, November 14<sup>th</sup>

*Presented by:*

GREATER GREENWICH CHAMBER OF COMMERCE, INC.  
6 Academy Street, Greenwich, NY 12834  
[info@greenwichchamber.org](mailto:info@greenwichchamber.org) | (518) 692-7979

# TRACTOR PARADE RULES

Each participant must comply with the following rules at all times. Should any participant fail to obey the rules of the parade or police, their entry will be disqualified from awards and their group may not be invited to participate in the future. We want this to be a safe and fun event for all.

1. **Holiday Theme.** All entries must be of "holiday theme." However, NO Santa costumes are allowed. There will only be one Santa Claus, and he will be on the last float of the parade.
2. **Tractors Only.** No trucks or cars will be allowed, except for local fire trucks per approval.
3. **Handouts.** For the safety of participants and spectators, no handouts on the parade route.
4. **Light Requirements.** All entries must be lighted. Tractors are required to have a minimum of 1,000 lights. Tractors with floats are required to have a minimum of 2,000 lights. Any parade walkers must also be illuminated.
5. **Size Restrictions.** All entries are limited to a maximum height of 14 feet, width of 12 feet, and length of 50 feet. Participants are asked to check the height of large self-propelled harvesters and floats.
6. **Generators.** All generators must be secured and kept away from combustible items. No refueling of generators will be allowed once the parade is in motion.
7. **Drivers.** All drivers must be 18 years of age with a valid driver's license.
8. **Children.** Children age 5 and younger must be accompanied by a parent/adult on a ratio of 1 adult to 1 child. For every 10 children over the age of 5, we ask that there is a minimum of 1 adult present to ride or walk with them.
9. **Walkers.** All walkers must be in holiday costume and illuminated with lights. Those with uniforms are excluded from wearing costumes but must still be illuminated.
10. **Passengers.** No riders on tractors unless in approved buddy seat. No legs may dangle over the side of the vehicle or float.
11. **Check-In.** All entries must check-in no later than one hour before parade starts. Check-in will take place on Woodlawn Avenue, just before the high school parking lot.
12. **Staging Area.** The staging area will take place in the front high school parking lot. Only parade entries will be allowed in the staging area. All parade participants and entry supporters must park elsewhere and walk into the staging area due to limited space.
13. **Parade Order.** The order of the parade is at the discretion of parade officials and may be determined by order of arrival.
14. **Parade Flow.** All entries must be forward-moving and always keep a tractor's length distance between you and the entry ahead. Parade officials will help regulate this.
15. **Music.** Entries with music are requested to play holiday music only.
16. **Animals.** Entries with animals are responsible for cleaning up and disposing of any excrement before, during, and after the parade.
17. **Garbage.** Please bring trash bags and take with you any debris created by your entry.
18. **Judging.** All entries will be judged according to the categories on the entry form. The decision of the parade judges is final.
19. **Fire Safety.** A fire extinguisher must be present on every tractor, implement, and float.
20. **Smoking, Alcohol & Firearms.** No smoking or alcoholic beverages allowed on any parade entry at any time on the parade route or in the staging area. No firearms are permitted.
21. **Right of Refusal.** The parade committee reserves the right to refuse or remove any entry, which in their opinion does not conform to parade rules.
22. **Cancellations.** Rain or snow - the parade will go on. In the event of extreme weather, the parade will be cancelled. Cancellation notifications will be available after 1:00pm on parade day by calling (518) 692-7979 or viewed on social media @greenwichtractorparade

# PARADE DAY GUIDELINES

## Before the Parade:

- Before you leave home, please take a moment to plan ahead and think about all that you will need during the day.
- Make a packing list to include items such as: extra lights, duct tape, generators, fuel, toolbox, costumes, decorations, warm clothes, camera, etc.
- Check your travel time to Greenwich to ensure a smooth check-in.

## At the Parade:

- Check-in is at the Greenwich Central High School on Woodlawn Avenue starting at 4:30pm. You will be given an identification number for your tractor for announcing and judging purposes.
- Proceed to the High School parking lot. Parade officials will guide you into place.
- Only entries are allowed in the staging area. Parking for vehicles can be found near the school, tennis courts, and the streets surrounding the school.
- Use this time to put the finishing touches on your entry.
- The parade will kick-off at 6:00pm. There will be a lead vehicle, as well as guides along the route to ensure safety and maintain ample distance between entries. Please be prepared to slow down briefly at the grandstand near the traffic light on Main Street & Hill Street to be announced to spectators and viewed by the judges.

## Judging Categories:

Best in Show

Best Use of Lights

Most Creative

Best Small Tractor/Lawn Tractor

Best Float Entry

Best Live Musical - vocal/instrument

Best Antique Entry

Best GGCC Member Entry

Judging will take place during the parade at the grandstand and the awards will be announced and handed out back at Greenwich Central School following the parade. There will be post-parade refreshments and festivities at GCS for parade participants and the public to enjoy until 8:30pm.

By judging the entries while the parade is moving, the judges will have a better view of the overall presentation and a longer viewing time to look at entries in order to make their choices.

# PARADE TIMELINE & ROUTE

## 4:30pm - Check-In!

Please check-in at the Greater Greenwich Chamber of Commerce tent at the Greenwich Central High School parking lot on Woodlawn Avenue.

At check-in, you will be given an identification number to be placed on your tractor for announcing and judging purposes.

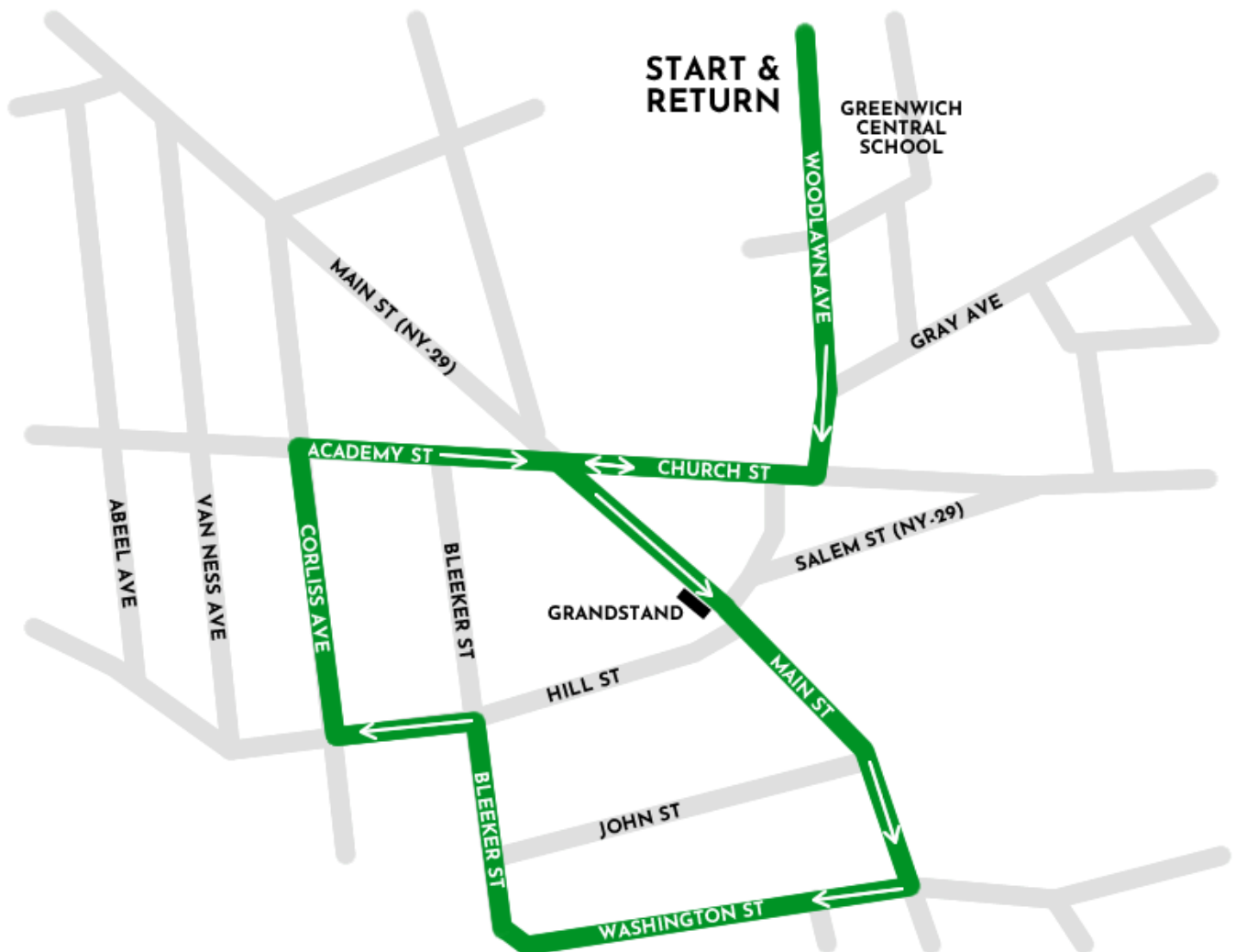
## 6:00pm - Kick-Off!

Refer to the map below for route. There will be a lead vehicle.

Be prepared to slow down briefly at the grandstand near the traffic light on Main Street to be announced to spectators and to be judged.

All entries must be forward-moving and always keep a tractor length distance between you and the entry ahead.

Be sure that you have an exit plan, and your group knows what it is.





# ENTRY FORM

Please return this form, signed waiver, and \$20 entry fee by Tuesday, November 14, 2023.

Entries received after November 14<sup>th</sup> may be denied.

Become a sponsor and receive free entry into the parade. Contact us to learn how!

*Thank you in advance for your participation and cooperation - Happy Holidays!*

## PARTICIPANT INFORMATION

Business/Organization/Group: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Are you a Greater Greenwich Chamber of Commerce member?    Yes    No

Description of the business, organization, or group - this is how your entry will be announced:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## TRACTOR INFORMATION

Make: \_\_\_\_\_ Model/Description: \_\_\_\_\_ + \_\_\_\_\_ Year: \_\_\_\_\_

How is/was this tractor/implement used on the farm when not in the parade?

\_\_\_\_\_

Driver Name: \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Will you trailer your tractor to the parade?    Yes    No

All entries are limited to a maximum height of 14 feet, width of 12 feet, and length of 50 feet.

# ENTRY INFORMATION

COMPLETE & RETURN

Entry Type:     Tractor Only     Tractor & Float Combo

Is your tractor an antique?    Yes    No

Is it a small tractor/lawn tractor?    Yes    No

Entry Title or Holiday Theme: \_\_\_\_\_

Description of entry - explain what your entry will entail (holiday décor, music, etc.):

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Will you have walkers?    Yes    No    If yes, how many?    Adults \_\_\_\_\_ Children \_\_\_\_\_

Will you have animals?    Yes    No    Please explain: \_\_\_\_\_

Will you have live music?    Yes    No    If yes, which?     Vocal     Instrumental

Please explain any additional information, including name of group, if applicable:

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**SUBMIT YOUR ENTRY BY TUESDAY, NOVEMBER 14, 2023**

**Entry Fee:**

\$20

Please return this form, signed waiver, and entry fee to:

Greater Greenwich Chamber of Commerce, Inc.  
6 Academy Street  
Greenwich, NY 12834

**Questions? Concerns?**

Visit [greenwichtractorparade.com](http://greenwichtractorparade.com) to see a list of frequently asked questions or to send a message.

Reach out to the GGCC by email at [info@greenwichchamber.org](mailto:info@greenwichchamber.org) or by phone at (518) 692-7979.

**Thank you! We look forward to a great parade!**

# WAIVER, RELEASE, AND INDEMNIFICATION AGREEMENT

COMPLETE & RETURN

Greater Greenwich Chamber of Commerce, Inc.  
10<sup>th</sup> Annual Holiday Lighted Tractor Parade - Saturday, November 18, 2023

In consideration of the privilege of participating in the event, I/we grant to the Greater Greenwich Chamber of Commerce, Inc. its successors and assigns, the right to record, broadcast, and otherwise exploit in any and all media throughout the world, my performance in the event and to use my name, likeness, voice, and biographical information concerning me in connection with promotion of the Holiday Lighted Tractor Parade and affiliated events. I/We further grant the use of the above for video and photo documentation and media purposes. I/We relinquish all future television, video, and photographic rights by virtue of our appearance.

For the same consideration, I/we assume all risks associated with participation in the parade and to the maximum extent permitted by law, I hereby agree to defend, indemnify, and hold harmless all of the following, who are hereafter called "the indemnified parties" namely the Greater Greenwich Chamber of Commerce, Inc., the Town of Greenwich, the Village of Greenwich, the Cambridge-Greenwich Police Department, the New York State Department of Transportation, the New York State Police, all of their respective directors, officers, employees, agents, successor, assigns, sponsors, members, and volunteer workers from and against all and all claims, damages, liabilities, costs and expenses, including reasonable attorney's fees, arising out of my participation in the parade, including without limitation, any personal injuries or damage to my personal property which I may occur as a result of participation in the Holiday Lighted Tractor Parade. It is further understood that we/I am to furnish my own insurance in case of injury.

I/We also agree to and shall indemnify and hold harmless all of the indemnified parties from and against all claims, losses, damages, causes of action, suits and liability of every kind including expense of litigation, court costs and attorney's fees for injury to or death of any person for damage to any property arising out of or in connection to the Holiday Lighted Tractor Parade or associated events the day of the parade, whether such injury, death or damages are caused by the sole negligence of the indemnified parties or the joint negligence of the indemnified parties and any other person or entity. I/We agree that this Waiver, Release, and Indemnification Agreement shall be governed by the laws of the State of New York and that the venue for litigation involving the indemnified parties shall be in a court of competent jurisdiction in Washington County, New York.

The ultimate responsibility for safety lies with each individual parade entry. Entries must comply with all the Official Parade Rules and implement relevant government regulations, safety codes and manufacturer's recommendations and similar standards necessary to safely operate tractors, floats, and equipment. I/We hereby understand and agree to accept all risk of bodily injury and/or property damage which I/we may incur or cause a third party to incur as a result of my/our participation in the Holiday Lighted Tractor Parade.

This Waiver, Release, and Indemnification Agreement and the Parade Rules have been thoroughly read and understood and are given in consideration of the privilege to participate in the Holiday Lighted Tractor Parade. This Waiver, Release, and Indemnification Agreement have been executed by the undersigned, who has the authority to represent. Your signature indicates that you have read and understand the information presented on this form and that your entity agrees to comply with all rules established for the Greater Greenwich Chamber of Commerce, Inc. Holiday Lighted Tractor Parade in Greenwich, New York.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2023

\_\_\_\_\_  
Print name of individual and authorized agent for entry

\_\_\_\_\_  
Print name or name of organization

\_\_\_\_\_  
Signature

Participant Name	Participant Age	Parent or Guardian Signature
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		